**http://www.oaba.info/uploads/large/7689LADCOLogo.jpg**

**The 7 Rivers Alliance Golden Shovel Ready Sites Submission**

Site Name: Click here to enter text. Certified Survey Map (CSM): Click here to enter text.

Site Address: Click here to enter text. Site Zip: Click here to enter text.

Site City: Click here to enter text. Site County: Click here to enter text.

Site Location: Click here to enter text.

(T-R-S-Qtr-or Subdivision-Block-Lot)

Total Site Size: Click here to enter text. (Acres) Contiguous Acres for sale: Click here to enter text.

Min lot:Click here to enter text. Max lot: Click here to enter text.

Site Description: Click here to enter text.

Click here to enter text.

Click here to enter text.

(Add additional page if necessary)

Property type: Click here to enter text.

(Example – Industrial, Business Park, Office, etc.)

Zoning: Click here to enter text.

Site is: For Sale Sale Price: Click here to enter text. $/acre

For Lease Lease Rate: Click here to enter text. $/SF

**Primary Contact Information**

Company: Click here to enter text.

Name: Click here to enter text.

Address: Click here to enter text.

Click here to enter text.

Phone: Click here to enter text.

Email: Click here to enter text.

**Ownership Information**

Owner: Click here to enter text.

Name: Click here to enter text.

Address: Click here to enter text.

Click here to enter text.

Phone: Click here to enter text.

Email: Click here to enter text.

**Documentation Checklist:**

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**NOTE:** Please label your documents to match the Exhibit/Criteria listed below

|  |  |  |
| --- | --- | --- |
| Exhibits / Criteria | Benchmark/Threshold | Documentation Submittal |
| **Exhibit 1:**  Site location | In a 7 Rivers Alliance County | * Location map showing site relative to County, and Municipality |
| **Exhibit 2 :**  Site size & Zoning | No minimum or maximum size    Industrial Zoning or equivalent. | * Aerial photo showing site (JPEG format) * Site Map/Survey showing dimensions and total size. * Site map labeled with zoning and allowable build height. * Letter from municipality/county verifying zoning. |
| **Exhibit 3:**  Site ownership | Can be public or private | * Documentation showing site ownership * Documentation showing terms of sale including price. |
| **Exhibit 4:** Transportation Infrastructure | Site must have adequate access suitable for development. | Documentation/site map showing   * Highway access, show adjacent as well as distance to nearest 4-lane highway * Rail access, if any or nearest location and distance to) * Airport availability: nearest location and distance for cargo and passenger service. |
| **Exhibit 5:**  Site suitable for industrial development. | Fits with surrounding uses, may have buildings suitable for industrial development located on it. | * Map showing site amenities (roads/rail) as well as surrounding land uses. * Identification of on site, buildings, if any, and surrounding land uses. (i.e. Google Earth, Bing) |
| **Exhibit 6:**  Municipal Infrastructure  Easements | Site must be serviced by road, water and sewer or community willing to install these improvements within a reasonable time frame – or allow private utilities.  Cannot have easements (utility or other) that would prevent development. | * Site map showing municipal infrastructure, noting any road restrictions and size and location of water/sewer services. * If Infrastructure not in place a letter from municipality with details on installation of improvements including any advance planning and timeframe to complete. * Site map showing all easements on and adjacent to site. |
| **Exhibit 7:**  Private Utility Infrastructure | Site must be serviced by electrical and natural gas providers. | Documentation – including site map showing:   * Electrical and natural gas providers and capacity of service to site. * Distance to nearest substation and its capacity for electrical. * If not in place a correspondence from utility outlining options including cost and timeline for build out. If natural gas not available –alternate options (i.e. propane) |
| **Exhibit 8:**  Telecommunications  Infrastructure | Site must be serviced by  voice/data provider | * Documentation showing provider(s) and service capabilities and speeds. |
| **Exhibit 9:**  Floodplain  Wetlands | Cannot be located in or adjacent to a floodplain.  Cannot have significant wetland issues limiting development. | * FEMA Flood insurance maps showing site and adjacent land clearly showing what is in and out of the floodplain. * Map showing presumed or delineated wetland areas on site and adjacent to site. |
| **Exhibit 10:**  Topography | Cannot have significant topography issues limiting development. | * Topo map of site. |
| **Exhibit 11:** Environmental, Historical, Archeological | Cannot have known Environmental, Historical and/or Archeological impediments. | Statement indicating no known impediments as of submission relative to:   * Environmental, * Historical * Archeological |
| **Exhibit 12:**  Other site restrictions | Must disclosure of any protective covenants that could limit development. | * Documentation/list of any potential limits that would hinder site development such as protective covenants. |
| **Exhibit 13:**  Other information | Possible local incentives | * Is the site in TID District * TID expiration date |

**We, the below signed do hereby submit for consideration of a 7 Rivers Alliance Golden Shovel Ready Site designation the above named and described site, along with required supporting information and documentation.**

**We represent with our signature that we are authorized to take such action, and that all documentation and representations made herein are accurate, and the site and materials submitted meet the established criteria of the The 7 Rivers Alliance Golden Shovel Ready Sites program. Further we understand and agree to update the attached information as it changes and provide this information to The 7 Rivers Alliance.**

**Municipality –Chief Elected Official**

Click here to enter text. Click here to enter text. Click here to enter text.

Signature Name -Title Date

**Site Owner/Agent**

Click here to enter text. Click here to enter text. Click here to enter text.

Signature Name -Title Date

**Engineering – Consulting Firm**

Click here to enter text. Click here to enter text. Click here to enter text.

Signature Name –Title - Company Date

Please include a check for $500 to The 7 Rivers Alliance for processing, verification of information and posting of the property to The 7 Rivers Alliance site. An annual fee of $150 will be invoiced on the anniversary of the site’s certification. Updates other than on the anniversary of the property will incur a charge of $150. The anniversary date will be reset to the date of any changes processed.

|  |  |
| --- | --- |
| **Official Use By MRRPC and 7 Rivers Alliance**  **Action Dates** | |
| Initial notification to proceed with intake |  |
| MRRPC notifies applicant / sends Dropbox link |  |
| Applicant submits complete application |  |
| MRRPC reviews application for completeness |  |
| Information uploaded to LocateInWisconsin |  |
| Information uploaded to 7 Rivers Alliance website |  |
| MRRPC notifies 7 Rivers Alliance work is complete |  |
| Annual Review Notification (activate date + months) |  |
| Date files are renewed |  |